



AUCKLAND CENTRAL COMMUNITY SHED

Annual General Meeting Minutes

Sunday, 26 June 2022 at 1:30 pm, held at The Hub

ATTENDEES & APOLOGIES

Attendants (16 of 90 members)	Apologies
Don Hook	Aaron McFarland
Ellen Schindler	Andy Paterson
Keith Crawford	Brent Russell
Ken Buckley	Craig Lynch-Blosse
Kristen Wilson	Garry Bryant
Michael Laffey	Neal McCarthy
Nikki Moss	
Pascal Gillies	
Patrick Harris	
Peter Treadwell	
Richard Brown	
Richard Llewelin	
Ricky Schamall	
Rod Willis	
Steve Leslie	
Will McKenzie	

Chairman Patrick Harris opened the meeting at 1:30pm with a welcome to the attendees, gave apologies for the absent and proceeded with reviewing the previous year's AGM minutes.

MINUTES OF 2021 AGM (Appendix 1)

Patrick moved that the Minutes be accepted as a correct record. Seconded by Rod. Carried.

Matters Arising from Minutes

1. Work has been done in improving the toilet facilities. The bench, dual handbasins and taps have been replaced. Thanks Don. A member has taken over the fortnightly cleaning duties and the facilities are now maintained to a higher standard.
2. The Shed is unofficially open on Fridays, no Duty Manager rostered on but it allows an opportunity for machines to be taken out of service for maintenance. Don stated that the machines are now operating more reliably than they were, especially with Ross doing the setup.
3. The proposed training for members, first aid course and specific equipment training, did not eventuate as there was insufficient interest from members.
4. Currently only one video tutorial, planner/thicknesser, explaining how to use equipment has been made, but the number of views is low. Kristen suggested

providing more videos, something she may be able to assist with, and perhaps adding an QR code so that members could find the site more easily. Action: Committee to review. Rod states that the basic machine operation & H&S instructions are currently displayed on all major machines. Action: Add a reminder in next newsletter.

5. Level of membership fees. Nikki commented that she had received several comments that the fees should be higher, especially from members still in fulltime employment. Some discussion about including an optional donation on top of the \$150 base fee. It was stated that the co-ordinators salary of \$12,000 p.a. is equal to the total members fee income, so we are very reliant on receiving grants. Grant applications are progressing and that favourable outcomes are expected.

CHAIRPERSONS REPORT 2022 (Appendix 2)

Key Points

- Covid has reduced Shed attendance but over the last three months things are returning to normal with membership currently at 90 and interest from new members is increasing.
- Nikki has resigned for the co-ordinators role but will remain as a member. Patrick and the members present thanked Nikki for all her great work over the past two years and wished her every success in her carpenter training. In recognition of her work the Shed offered Nikki a year's free membership to the Shed. Nikki plans to continue with the organisation of the WomansShed.
- Steve Leslie, currently the president of the Auckland Bee Keepers Club, will take over the Shed co-ordinator role starting 27 June.
- This year there has been a large number of enquires for community projects; building community pantries, libraries & rat trap tunnels, repairing table tennis tables, etc. Thanks to Don for completing many of these projects.
- Changes to the Committee

Existing Committee Members: Patrick Harris, Brent Russell, Don Hook, Neal McCarthy, Craig Lynch-Blosse, Garry Bryant & Rod Willis.

- Members were invited to join the committee as additional number are required. Ellen offered to join the committee. Proposed by Nikki, seconded by Ricky. Carried.
- Last year Andy Paterson offered to join the committee but was unable to do so as timing didn't suit.
- Patrick resigned as **Chairperson**, effective 26 June. The committee and the members present thanked Patrick for all his work in initially establishing the Shed in 2016 and his ongoing involvement in the development and management of the group. In recognition of being one of the three founding members Patrick was given life membership to the Shed.
- Henry Langguth, also a founding member, will be given life membership to the Shed.
- Don proposed that Brent take up the position of **Chairperson**, seconded by Rod. Carried.

- Patrick proposed that Rod take up the position of **Secretary**, seconded by Ellen. Carried.
- Garry wishes to resign as **Treasurer** but has kindly offered to continue in the role until a replacement can be found.

FINANCIAL REPORT 2022 (Appendix 3)

In Garry's absence Patrick briefly reviewed the 2022 Financial Statement report.

Comments:

- Grant applications to Foundation North and Kerr Taylor Trust are underway.
- Revision required to relocate some Income funds from Grant to Community Projects category

GENERAL BUSINESS

- The training offered by Nikki's WomanShed group continues to grow. Now operating on both Saturday and Thursday.
- Ellen thanked the Shed for allowing Shed members to use the metal workshop tools for the Repair Café.

Meeting closed 1:07am

APPENDICES

Appendix 1	Minutes of 2021 AGM
Appendix 2	Chairperson's Report 2022 (Rev 1)
Appendix 3	Treasurer 's Report 2022

Auckland Central Community shed Incorporated
AGM 26 June 2022 Chairman's Report

Well I have simply one word for last year 2021-2022... 'COVID'...actually two words B____
____! Covid. For several months the Shed was completely closed because of government imposed Covid restrictions. Then slowly, slowly as restrictions lessened we were allowed back into the Shed under specific conditions. Those members that chose not to be mandated to get vaccinated were not allowed to attend normal sessions at the Shed. Being one of the unvaccinated I chose to open the Shed one day a week, when the Shed was not normally open. A few members vaccinated and unvaccinated would invariably join me. So all in all not a great time in our history.

When members did start to return it was only very slowly and with some days only three or four members in attendance. But slowly, slowly we have returned to pre Covid numbers and over the last three months have had renewed interest in Membership. For existing members many have had annual fees due this month and happily most have been renewing membership. Currently we have 90 Members.

Sadly we will be losing Nikki as Shed Coordinator. Nikki has been with us for the last two years...to the day. She plans to move on to other endeavours though will continue? As a Sheddie...so we will still see her around the place. I understand she will continue to support the Women's Shed which operates out of ACCSthis grew out of Nikki's own initiative. Nikki has done a great job as Coordinator and will be greatly missed...

Steve Leslie will take over from Nikki and has already started some hand-over meetings with her.

The awareness of the Shed's existence in the Community since 'lock-down' has been marked by the large amount of requests we have been receiving to make and repair items. These 'items' have come in the form of Community food storage units, Community book libraries, a market cart, even a free standing angel wings 'thingy'. Add to this a coffee table that is height adjustable, a small altar table, a rock? tumbler and a myriad of repairs and fix-ups including a Cafe Repair activity with the Hub...oh yes also significant repairs to table tennis tables for Table TennisNZ. Several of our members were involved in these projects and repairs though I have to say we owe a deal of gratitude to Don Hook who undertook most of the larger projects and in so doing earned the Shed around \$3000. We also need to thank Don for our new sink unit in the bathroom.

The Shed still continues to receive donations in various forms like the DeLonghi fan frier which I happily took off the Sheds hands after Ken had tinkered around with it. Sinks complete with tapware, a microwave oven, a very useful drum sander as well as the inevitable collections of hand tools and general Sheddie bits 'n pieces.

Financially the Shed is in pretty good shape and Garry our stand-in Treasurer will provide details following this Report

The Shed Management Committee remains pretty well intact although we had lost Neal for the last two or three months who headed to overseas destinations. Nominations for the Committee for our new year will follow. Unfortunately we were not able to find a suitable replacement for Garry as Treasurer, so he has stayed on in the interim as we would not have been able to function both legally and actually....so many thanks to Garry for that. Which means we are still looking for a Treasurer and Secretary.

As you know I indicated my intention of standing down as Chairman some time ago so today is my last official duty of that role....so thank you all...and goodnight.

2022 Financial Statements (Short Form)

Auckland Central Community Shed Incorporated

For the Year Ended 31 March 2022

Rev 1

Prepared by Lyall Watson B Comm, CA June 2022

Auckland Central Community Shed Incorporated

Information

Registered Office

5 Cabbage Tree Swamp Drive
Gribblehirst Park, Sandringham
Auckland 1025

Charities Registration Number **CC54783**

IRD Donee Organisation Status Number **123 909 801**

NZBN number **9429046973214**

Officer Details

Patrick Harris Chairman
Garry Bryant Treasurer
Don Hook
Craig Lynch-Blosse

Bank

Bank Of New Zealand

Accountant

Lyall Watson B Comm, CA
Auckland

Terms and Disclaimers

The Officers are solely responsible for the information contained in this report

No audit or review engagement has been performed and accordingly no assurance is expressed

I have compiled these financial statements based on information provided which has not been subject to an audit or review engagement.

Accordingly I do not accept any responsibility for the reliability accuracy or completeness of the compiled financial information contained in the financial statements.

Nor do I accept any liability of any kind what ever, including liability by reason of negligence, to any person for losses incurred as a result of placing reliance on these financial statements.

Lyall Watson

23/06/2022

Auckland Central Community Shed Incorporated

Net Surplus (Deficit)

For the Year Ended 31 March 2022

	2022	2021
Cash Income		
Membership Fees	11,600	10,900
Donations	3,192	5,556
Grants	7,869	4,175
Interest	2	-
Community Projects & Commercial Income		
Recoveries	-	549
Total Income	22,663	21,180
Less Cash Expenses		
Accounting Software	303	258
Administration, Rubbish Disposal	2,196	3,436
Contractors	10,650	8,125
Building Operating Expenses	575	575
Insurance	941	824
Telephone	658	657
Woodwork Consumables	3,622	4,634
Engineering Repairs & Consumables	1,009	1,238
Electrical Repairs	3,616	-
Total Expenses	23,570	19,747
Operating Cash Surplus	-907	1,433
Equipment Purchases	3,742	535
Net Cash Movement	-4,649	898
<u>Reconciliation of Cash Movement</u>		
Opening Bank Balance	7,784	6,886
Net Cash Movement	-4,649	898
Closing Bank Balance	3,135	7,784
<u>Reconciliation of Operating Surplus</u>		
Operating Cash Surplus	-907	1,433
Non-Cash Income		
Donated Equipment	3,299	1,669
Net Operating Surplus	2,392	3,102

Auckland Central Community Shed Incorporated

Financial Position

As At 31 March 2022

		2022	2021
Net Accumulated Surplus			
Opening Balance		55,965	52,863
Current Year Operating Surplus		2,392	3,102
Net Accumulated Surplus		58,357	55,965
Assets			
Cash At Bank	BNZ	3,135	7,784
Total Cash At Bank		3,135	7,784
Equipment and Assets		55,222	48,181
Total Assets		58,357	55,965