



# AUCKLAND CENTRAL COMMUNITY SHED

## Committee Meeting Minutes

Friday, 27<sup>th</sup> January 2023 at 10:00 am

**Attendees:** Brent Russell (Chairperson), Neal McCarthy, Steve Leslie (Co-ordinator), Aaron McFarland, Don Hook, Patrick Harris, Garry Bryant (Treasurer), Ellen Schindler, John Gilmour & Rod Willis (Secretary)

**Apologies:** Craig Lynch-Blosse

**Absent:**

### Previous Minutes

Previous minutes reviewed by Brent, with updates on action points from the previous minutes.

1. New route table has been installed on a stand and is available for use. Tethers have been installed on the tools, but the removable guards need somewhere to be safely stored when not in use.
2. Thanks Craig has been issuing the DM roster earlier to give more time for DM slots to be swapped around.
3. Some DM's are not closing up the Shed correctly at the end of a shift.  
**Action:** Rod to prepare a checklist
4. Patrick suggested having another DM meeting so we can discuss any issues and procedural changes at the Shed. Perhaps a DM BBQ meeting?  
Steve suggested setting up a What'sApp group for the DMs. (text, phone & video communication via internet). He said this has proven to be a very effective way of communicating & coordinating activities within his Auckland swarm group.  
**Action:** tbc

### **Financial Report**

Summary of Garry's financial report. Refer to Appendix A

**Account balances:** Cheque \$4,364.94 and Savings \$12,162.96. Total \$16,528

5. Don nominated Garry to formally take up the position of Treasurer. Ellen seconded and the committee voted in favour, motion passed.

### **Co-ordinators Report**

- Steve reported that there has been a lot of interest in January. We currently have 98 members, with 4 new awaiting payment and 5 to be removed as they have not renewed their membership.
- The Council have communication that there will be a number of events held at Eden Park over the next few months, were Gribblehirst Park will be used as overflow bus parking.

- We have been busy with a range of community projects.

For further details refer to the Co-ordinators Report, Appendix B.

## New Matters Arising

6. Brent & Steve receive regular newsletters from the National MenZShed  
**Action:** Steve to forward the last and all future newsletters to all members
7. Garry has spoken to Council rep about upgrading the existing fluorescent lights to LED.  
**Action:** Garry to provide Council with a list and hopefully they will replace them. (Note: replacement of task lighting over the benches/under the overhead racks with LED's is a separate issue)
8. TradeMe Sale: Two items have been sold over the last 60 days (Vintage footprint wrench \$5 & small block plane \$10).  
**Action:** Chris to list large items on TradeMe – to be done  
  
**Action:** Brent - new tools donated by Bosch need to be priced, expected to be sold for 50% of new price.
9. Large belt sander is out of action. Motor burnt out but also drum bearings need attention. Small sander, with integrated disc sander on other side, presents a safety risk as guarding is inadequate and the operator needs to reach over moving equipment to reach the on/off button. A quote has been received from Carbatec to replace both machines. Large \$2,100 and small \$680 (both prices include a 15% discount). Patrick proposed we proceed with both purchases, Rod seconded and the committee voted in favour, motion passed.  
**Action:** Brent(?) to order two new sanders from Carbatec
10. Ozito battery drills are failing after 5 years of use – 3 of 4 are currently dead. Batteries and charger units still ok. These drills were donated by Bunnings Mt Roskill, unfortunately our contact at Bunnings has moved on. Bunnings Grey Lynn owe the Shed for manning a table during their demo evening.  
**Action:** Steve to look back thru emails to find the details for the Bunnings Grey Lynn contact person. Garry to ask for 4-5 replacement Ozito drills (skins only).
11. Neal mentioned that there is several hundred kgs of scrap steel that needs to be removed. e.g., heavy drill base, excess obsolete lathe & mill components – too heavy for us to drop-off & not suitable for repurposing in Ellen's garden.  
**Action:** Neil to contact Simms Scrap Metal and arrange a pickup from the Shed.
12. Rod mentioned that he dropped off 6x scrap circular saw blades and 3x old metal files to a local knife maker, Kiwi Blade Knives in Halesowen St, Sandringham. He runs knife making courses, so was very pleased to receive this high-quality metal and will put it thru his forge.
13. Don mentioned that the table tennis table has been repaired and is now ready for sale/donation.  
**Action:** Ellen to advertise it on MarketPlace or Neighbourly



14. Nicki will be giving a 20 minute presentation on her WomanZShed initiative at the MenZShed, Region1 meeting. David Broadhead is keen to see the WomenZShed initiative roll out nationally. The Council are also very supportive of the WomenZShed concept.
15. Garry mentioned that he has invited the Council to visit the Shed. Date tbc. Ellen raised a concern that when the Council visited the Hub, they raised a number of concerns about H&S, which almost result in them being shut down.  
**Action:** Neil will work with Rod (H&S rep) to review shortcomings in the Shed's existing H&S system
16. Ellen mentioned that the Hub is planning to hold a Market Day on the Sat 4<sup>th</sup> March and then the 1<sup>st</sup> Sat of every subsequent month. There will be a strong focus on 'local' – locally sourced food & produce, local communities made products. The Bee Club will be present, and Brent will provide demo rides on Mellow Yellow electric bikes.
17. Ellen often uses Ken's trailer but doesn't have access to the office to retrieve the trailer number plate. It was agreed that Ellen should be given the pin code to the office door (same code as front door lockbox).
18. Next committee meeting to be held **10am, Friday 24<sup>th</sup> February.**

Meeting closed 11:05am

Minutes taken by Rod.

## **Appendices**

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|------------|----------------------|
| Appendix A | Financial report     |
| Appendix B | Co-ordinators report |

# Account Transactions

## Auckland Central Community Shed Incorporated For the period 29 November 2022 to 26 January 2023

DATE	DESCRIPTION	DEBIT	CREDIT
<b>Administration Expenses</b>			
5 Dec 2022	patrick Harris - Xmas BBQ Items	24.52	-
12 Dec 2022	Craig Lynch-Blosse - 2pk size D Batteries	8.95	-
19 Dec 2022	Steve Leslie - Contractor payment Invoice 005	750.00	-
16 Jan 2023	Nikki Powell - Band Aid First Aid Paper Tape	8.99	-
23 Jan 2023	N McCarthy - Solvol Hand Cleaner	14.90	-
<b>Total Administration Expenses</b>		<b>807.36</b>	<b>-</b>
<b>Consulting &amp; Accounting</b>			
6 Dec 2022	Devine Consulting Services - Xero accounting system monthly license	17.25	-
6 Jan 2023	Devine Consulting Services - Xero accounting system monthly license	17.25	-
<b>Total Consulting &amp; Accounting</b>		<b>34.50</b>	<b>-</b>
<b>Donations</b>			
29 Nov 2022	patrick Harris - Belt Sander Purchase	-	35.00
1 Dec 2022	Anderson Loui - St Aidans Church Koha for Food Pantry	-	550.00
5 Dec 2022	garry bryant - Cash donations banked ex Petty Cash	-	200.00
12 Dec 2022	N J Powell - Table Saw purchase	-	100.00
12 Dec 2022	Ferndale Kindergarten - Repairs to Kindy Chairs	-	100.00
14 Dec 2022	Ellen Schindler - tools purchased	-	20.00
16 Dec 2022	Charles Martens - tools purchased	-	25.00
16 Dec 2022	Ellen Schindler - Ruler purchased	-	5.00
16 Dec 2022	Ellen Schindler - Vice and Screw bits purchased	-	13.00
19 Dec 2022	Charles Martens - tools purchased	-	30.00
20 Dec 2022	John Gilmour - Koha for tools bought	-	25.00
4 Jan 2023	Womenshed - Koha for Nov/Dec 2022	-	500.00
9 Jan 2023	Rod Willis - Purchase 16x 2m lg ceiling batt	-	80.00
20 Jan 2023	Charles Martens - tools purchased	-	15.00
23 Jan 2023	John Gilmour - Koha for tools bought	-	5.00
25 Jan 2023	Kelmarna Community - Wheelbarrow & Equipment	-	150.00
<b>Total Donations</b>		<b>-</b>	<b>1,853.00</b>
<b>Insurance</b>			
14 Dec 2022	Rothbury Insurance Brokers - Annual insurance premium for The Shed	1,011.13	-
<b>Total Insurance</b>		<b>1,011.13</b>	<b>-</b>
<b>Membership</b>			
30 Nov 2022	Martin Ulenberg - Annual Subs	-	150.00
9 Dec 2022	Benne McElwee - Joint membership with J Harland	-	200.00
9 Dec 2022	Robin Tubman - Annual Subs	-	150.00
11 Jan 2023	Toni Bowley - Annual Subs	-	150.00
23 Jan 2023	Logan Petley - Annual Subs	-	150.00
23 Jan 2023	Stan Tallon - Annual Subs	-	150.00
23 Jan 2023	Susan Zwaagd - Annual Subs	-	150.00

## Account Transactions

DATE	DESCRIPTION	DEBIT	CREDIT
25 Jan 2023	Ron Wilmoth - Annual Subs	-	150.00
25 Jan 2023	D van Praagh - Annual Subs	-	150.00
25 Jan 2023	Chris Stuart - Annual Subs	-	150.00
<b>Total Membership</b>		-	<b>1,550.00</b>
<b>Telephone &amp; Internet</b>			
20 Dec 2022	patrick Harris - Monthly Broadband Charge	39.00	-
20 Jan 2023	patrick Harris - Monthly Broadband Charge	39.00	-
<b>Total Telephone &amp; Internet</b>		<b>78.00</b>	-
<b>Woodwork Capital Item</b>			
<b>Opening Balance</b>		<b>28,014.33</b>	-
4 Jan 2023	Carba-Tec NZ - Router and Table	1,920.55	-
<b>Total Woodwork Capital Item</b>		<b>1,920.55</b>	-
<b>Closing Balance</b>		<b>29,934.88</b>	-
<b>Woodwork Consumables</b>			
5 Dec 2022	don hook - Orange Shellac, Aquadhere, Squirts Aero, Screw Mtl CSK 8x 18x20, Disc Fibre 100x 16mm, Butt Hinge 35mm	116.99	-
7 Dec 2022	don hook - 6 x Disc fibre, Face Replace Disc, Maxwax polish, Backing pad sanding, Hinge Butt	66.36	-
12 Dec 2022	Brenton Cumberpatch - Tomek Water Stone, Angle Guide and Knife Sharpening Jig	163.08	-
12 Dec 2022	don hook - 254mm 80T CRC Saw Blade for Compact Saw	71.98	-
21 Dec 2022	Nikki Powell - 5mm, 10mm, 20mm & 25mm Router Bits, Sanding Belt for Linisher	67.78	-
4 Jan 2023	patrick Harris - Drill Countersinks	26.94	-
<b>Total Woodwork Consumables</b>		<b>513.13</b>	-
<b>Total</b>		<b>4,364.67</b>	<b>3,403.00</b>



# Auckland Central Community

## Shed

Coordinator report for 27<sup>th</sup> Jan23 committee meeting

### Membership:

98 current members, with 4 new awaiting payment & 5 to be removed as non-renewals

9 new members in Dec & Jan

0 renewals in Dec & Jan

2 memberships lapsed in Dec & Jan

0 declined membership due to overall numbers

### Communications:

Most communications are about membership, but some notable others were;

- A number of projects – pataka kai and suchlike
- Donations of tools and consumables (wood, etc)
- Newsletters – both our own & MENZSHED NZ
- Upcoming Eden Park events
  - o 10<sup>th</sup> & 11<sup>th</sup> Feb – Ed Sheeran
  - o 22<sup>nd</sup> till 25<sup>th</sup> Feb – Te Matatini (kapa haka)
  - o March till June – Super rugby Pacific season
  - o 12<sup>th</sup> Mar & 16<sup>th</sup> Apr – Wellington Phoenix
  - o 25<sup>th</sup> Mar & 2<sup>nd</sup> Apr – cricket vs Sri Lanka

### Projects:

We have been busy, with a number of community projects undertaken

- Pataka kai – several of these have been made and more cut out ready for assembly
- Repair of chair
- Repair of kindergarten chairs
- Table for new router